

**MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE**  
**OBJECTIVE QUESTION**  
**PROVISIONAL ANSWER KEY GCC - TBC JUNE 2025 ENG 40 - WPM BATCH - 604**

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	_____ Is character printer.	Plotter	Laser	Solid	Dot Matrix	D
2	_____ can be used to make text more attractive.	font	size	color	All of these	D
3	_____ is a type of Social Networking service for specific subject.	Social Master Service	Social Navigation Social Network Service	Socializing Social Network Service	Server Service	B
4	_____ works for Modulation and Demodulation.	Router	Modem	Bridge	Hub	B
5	_____ device is used to draw diagrams, lines, circles etc.	Plotter	Biometric	Mouse	ALL OF ABOVE	C
6	If the mouse moves in _____, the pointer look I-beam shape.	Page Area	Tabs & Ribbons	Status bar	Title Bar	A
7	_____ is containing of Rows and Columns.	Text Box	Rectangle	Borders	Table	D
8	_____ option of table is used to arrange data in ascending order.	sort	merge	add	None of these	A
9	We can apply format of any text to another text with the help of : : : : :	Copy	Format Painter	Paste	Find & Replace	B
10	By using : : : : : : : : : : indent command you can set starting of first line of paragraph is to be made by leaving some space from starting of other lines in paragraph.	First Line	Default	Left	Right	A
11	Doughnut is one of the type of chart in Excel	TRUE	FALSE			A
12	Pressing ENTER key cell pointer moves to _____	Next row	Next Column	Up row	Right cell	A

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
13	_____ can be used to different mathematical calculations in Excel.	Autofill	Text	Mid	Formula	D
14	You cannot hide a sheet in excel, if it is the only sheet in workbook.	TRUE	FALSE			A
15	File in excel 2019 has _____ extension.	.doc	.xls	.xlsx	.xlx	C
16	If you select Insert >> Picture >> File	You can insert pictures and clipart	You can insert clipart only	you can insert pictures only	None of above	C
17	To cut some part of image which is inserted _____ tool is use	Text	Crop	Rectangle	Line	B
18	You can quit from slide show using _____ key on the keyboard	Enter	Esc	F1	Tab	B
19	We can quit from slide show after clicking _____ key on the keyboard.	Esc	Enter	F1	Tab	A
20	What is Leading?	The space between paragraphs.	The space between two characters.	The space between more than two characters.	The space between lines.	D
21	On 14 August, 1995 the organization VSNL made the internet available for Indian people.	TRUE	FALSE			A
22	192.168.1.1 is example of _____	IP address	Net Address	pc address	None of Above	A
23	64 bit microprocessor can access _____ bytes at a time	64	2	8	16	C
24	To close the active window we can use _____ shortcut key	Alt+Tab	Alt+F4	Tab	Spacebar	B
25	Notepad requires less memory than a more advanced Word processor	TRUE	FALSE			A